

# STEP UP SCHOOL



(Under the aegis of ABESIT)

## Fee Structure & Policy (Session 2026-27)

(As per section 4(1) of the U.P. Self-Financed Independent Schools (Fixation of Fees) Ordinance, 2018)

### A. To be paid at the time of Admission Only:

S No.	Heads	Amount	Remarks
1	Registration Fee	Rs. 1,500/-	One Time (Non-Refundable)
2	Caution Money (Security Deposit)	Rs. 5,000/-	One Time (Refundable)
3	Admission Charges (Non-Refundable)	Rs. 50,000/- (12,500/-)	75% Waived off for session 2026-27

### B. Composite Fee Details:

S No.	Heads	Annual Fee
1	Annual Composite Fee	Rs. 1,18,800/-

The Annual Fees can be paid in **4 Equal Installments**.

S No.	Month	Due Date	Each Installment
1	April –June (Ist Installment)	15 <sup>th</sup> April	Rs. 29,700/-
2	July –September (IInd Installment)	15 <sup>th</sup> July	
3	October –December (IIIrd Installment)	15 <sup>th</sup> October	
4	January –March (IVth Installment)	15 <sup>th</sup> January	

### C. Sibling Fee Waiver Details (If Applicable)

S No.	Heads	Annual Fee
1	Sibling Fee Waiver** (15% on Annual Composite fee)	Rs. 1,00,980/- (85% of Rs.1,18,800/-)

The Annual Fees (After Sibling Waiver) can be paid in **4 Equal Installments**.

S No.	Month	Due Date	Each Installment
1	April –June (Ist Installment)	15 <sup>th</sup> April	Rs. 25,245/-
2	July –September (IInd Installment)	15 <sup>th</sup> July	
3	October –December (IIIrd Installment)	15 <sup>th</sup> October	
4	January –March (IVth Installment)	15 <sup>th</sup> January	

\*\*The sibling waiver will immediately discontinue if the elder sibling leaves/ withdraws from the school.

*Supriya Kumar*  
29/04/2026

1. Annual Composite Fee **does not include** Transport, Uniform Costs, Notebooks, Stationery and Individual learning support like Special Sports Equipment (if applicable).

2. **Optional Fee** such as Examination Fee (SOF, ASSET, NTSE, NSTSE, CBSE Registration and Exam etc.), Trips/ Excursions and Other Activities (like Annual Function, In-house Cultural Events, Sports Day, Exhibitions, Class Photos, etc.) Will be charged as per actual.

3. At the time of Admission, **Admission Charges** (Non-Refundable) has to be paid along with the **Registration Fee** (Non-Refundable) and **Caution Money** (Refundable).

4. The School reserves the right to revise/ amend the Fee Structure from time to time, as per guidelines of DFRC.

5. Fees can be deposited by using any mode of payments given below:

**i) Payment through I-SIM Portal**

**Login Link:** <https://abesit.servergi.com:8077/ISIMStepUP/login>

**ii) Online Bank Transfer** (Details here under)

<b>Beneficiary Name</b>	<b>STEP UP SCHOOL</b>
<b>Bank Name:</b>	<b>HDFC Bank Ltd.</b>
<b>Branch :</b>	<b>Raj Palace, Near Panchwati Colony, GT Road, Ghaziabad-201001</b>
<b>Account no</b>	<b>50200095741203</b>
<b>IFSC Code:</b>	<b>HDFC0009416</b>
<b>Account Name:</b>	<b>CURRENT A/C</b>

**iii) Demand Draft/ Pay Order**

In favour of “**STEP UP SCHOOL**” Payable at **GHAZIABAD**

**iv) Cheque** can be deposited in School (Accounts Department) only between 8:00 A.M to till 2:00 P.M on all working days.

6. **No Cash** transaction will be entertained in any circumstances.

7. The Demand Draft/Cheque/ Pay Order must contain Student's Name, Class, Section, Admission Number and Contact Number at the back of the instrument/s.

8. Actual realization of payment in our bank account will be treated as date of payment received. Parents are advised to deposit fee well in advance in case of Bank Holidays.

*Chander Kumar*  
29/04/2024

9. It is the sole responsibility of Parents/ Guardian to share payment transfer details (UTR No./ Ref. ID/ Date/ Amount/ Any other details) along with a Student's name/ Class/ Section/ Admission No. and Contact No. etc.

10. In case of Cheque / DD/ Pay Order dishonored due to any reason, a penalty of Rs.1000/- will be charged.

11. Late Fee Payment Penalty - If the Fee (Annual Composite Fee / Transport Fee/ Any Other Fee) is not paid by the stipulated due date, A Late Fee of Rs. 20/- per day (including holidays) will be charged.

12. Non-Payment of Fees for a further of 30 days after the due date shall result in Cancellation of Admission. To reinstate the admission, a penalty of Rs.5000/- will be charged in addition to the **Late Fee Payment Penalty**.

13. Issues related to any Admission withdrawal are subject to terms and conditions of **Admission withdrawal Policy**.

#### **DOCUMENTS REQUIRED AT THE TIME OF ADMISSION**

1. **Birth Certificate** – Self attested copy issued by Nagar Nigam or Similar Authority
2. **Residence Address Proof** - Aadhar Card/ Passport/ Electricity Bill/ Ration Card/ Voter ID
3. Aadhar Card copy of child and both parents – Original to be shown.
4. School Leaving Certificate / TC (Class II onwards)
5. Six Photograph of a Child and Two Photograph of each Parent.
6. Blood group report of a Child
7. Latest Report Card of the Previous School attended

*Gupta Kumar*  
25/04/2026